



ALL ABOUT YOU

TRAINING ACADEMY

NO REFUNDS WILL BE ISSUED IF THE CANDIDATE DOES NOT QUALIFY FOR THE TRAINING COURSE THEY HAVE APPLIED TO.

TERMS & CONDITIONS FOR VTCT COURSES

1. Deposits are non-refundable and will contribute towards the course fee.
2. The balance of the course fees are payable in full 28 days before the start of the course. Under no circumstances can the balance be paid at a later date. Failure to complete payment by this time will result in forfeiture of the deposit.
3. Candidates may speak with the college principle if alternate arrangements for payment are necessary. All cases will be dealt with on a case-by-case basis and all decisions made by the principal will be final. Failing to make payments as scheduled will result in forfeiture of all payments made.
4. Failing to attend the course for any reason, except the unlikely event the course being cancelled by us, will not entitle the Candidate to access to a course at a later date nor to refunds of the course fees or deposits paid to us.
5. In the event of a student withdrawing from a course or assessment, all outstanding fees must be paid in full at the time of the students' withdrawal. We cannot accept any withdrawals or course cancellations unless they are in writing.
6. Any payments due to All About You Beauty Academy, which fall in arrears, will result in suspension of tuition.
7. In the event of the course being cancelled by us, all Candidates will be given alternate course dates, subject to availability.
8. Candidates will not be accepted if they have not completed payments by the course start date.
9. Change of course date is accepted if:
 - a Full payment for the course has been received;
 - b .A written notice is received 28 calendar days prior to the course start date.
10. Course fees do not include additional items such as student uniforms or beauty kits for home practice. These items are an additional expense and are to be met by the student. The training centre is able to provide information for purchase of these items at reduced rates from wholesalers.

11. In extreme circumstances it may be necessary to reschedule or cancel a course due to insufficient numbers upon which a booking has been made. If the rescheduled dates of the course are not convenient to you liability is limited to a refund of the course fees paid.
12. All course fees & deposits paid are non-transferable.
13. All Candidates are required to have 100% attendance for all theory classes, practical sessions and assessments; as all classes build on previous knowledge provided, any absences will result in a further fee payment towards extra tuition time. Fees must be paid to enable student to catch up with knowledge.
14. Classes will begin promptly at the published times regardless of whether all Candidates are present.
15. Latecomers may be requested to wait outside until a suitable break in teaching before entering a class. Teachers are not responsible for repeating missed work.
16. Class hours may be varied at the Training Centre's discretion, without prior notice.
17. Paying and attending a course fully does not only guarantee a qualification, diploma or certificate of achievement. Awards of Achievement are gained by successfully completing all assessments, marked by various awarding bodies.
18. Time off for any reason is not recommended. If any unavoidable absences', such as medical appointments, Weddings, Holidays (religious or otherwise) etc, are likely to occur during the course they must be discussed and agreed with the Principal before application.
19. A booking form is required together with your payment. The booking form can be downloaded from our website.
20. Students agree to being photographed or the use of a film recorder whilst attending a coaching or training session for use by All About You Beauty Academy on their website, social media accounts or other marketing materials.
21. Reading/signing your student handbook is compulsory.
22. Health & Safety should be followed at all times.